



Urbs

European Master in Comparative Urban Studies

Imposta di bollo assolta in modo virtuale
D.Lgs. 9/7/1997, n. 237 e D. Dirig. 9/12/1997
Autorizzazione: Prot. n.36737/04 del 08/11/2004
Agenzia delle Entrate - Ufficio di Urbino
A stamp tax of € 14,62 has to be paid upon arrival at
the "Ufficio Economato" of the University of Urbino
via A. Saffi 2 (ground floor).

To the Rector of the University of Urbino "Carlo Bo"

APPLICATION FORM – ACADEMIC YEAR 2006-2007

I declare on my word of honour that the information provided below is true and complete to the best of my knowledge and that I shall immediately inform the E-URBS Secretariat of any changes in my situation.

I hereby agree that any deliberate/wilful false statement made in this application shall result in the cancellation of my application and/or registration, according to artt. 46 e 47 of Italian "Testo Unico delle disposizioni legislative e regolamentari in materia di documentazione amministrativa", approved on with D.P.R. 28 dicembre 2000, n. 445.

INSTRUCTIONS Please complete the application form in full and in English and send it by e-mail to APPLICATION@E-URBS.NET DEADLINE: JULY 30TH, 2006 For any information please contact INFO@E-URBS.NET NB: all relevant fields must be duly completed. If a question is not relevant, please answer "not applicable" or "NA".	
Have you participated to the Eurex programme?	YES <input type="checkbox"/>
1. PERSONAL DATA IMPORTANT: your application will be registered under this name. Please use it in all correspondence. Any other name (e. g. maiden name) appearing on diplomas or certificates accompanying this application should be indicated below:	
Family name / surname	
Name of birth / maiden name:	
First name (given name):	
Male <input type="checkbox"/>	Female <input type="checkbox"/>
Place of birth (country, town):	
Date of birth (dd/mm/yy):	____/____/____
Current nationality/citizenship:	
ADDRESS FOR CORRESPONDENCE regarding your application and selection procedure – The selection board should be informed of any change of address within the best delay –	
Street, number / P.O. Box:	



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Postal code – City - State:					
Country:					
Phone number: (country code - area code - phone number)					
Fax number:					
Personal e-mail address(es):					
PERMANENT ADDRESS:		same as above <input type="checkbox"/>			
Street number / P.O. Box:					
Postal code – City - State:					
Country:					
Phone number: (country code - area code - phone number)					
Who can be contacted if you are not available?		Name: _____ telephone: _____ e-mail: _____			
MARITAL and FAMILY STATUS: Please be aware that “family entry and settlement” is not possible as a student when applying for a residence permit (Non-EU citizens) or residence card (EU-citizens)					
Married <input type="checkbox"/>		Single <input type="checkbox"/>		With children <input type="checkbox"/>	
				Without children <input type="checkbox"/>	
2. ACADEMIC INFORMATION					
Education					
Post-secondary education or university studies (chronological):					
Period of study from : mm/yy - mm/yy	Name and country of university/establishment	Name of studies	Normal duration of studies (in years):	Degree or diploma obtained (specify which one)	Grade/ results Ranking (*)
____/____/____					
____/____/____					
____/____/____					
(*) Ranking: e.g. 15th out of 75 students, or top 10% of class					



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NB: if not completed yet, expected date of graduation (mm/yy):		_____ / _____		
Title and subject of thesis:				
Also mention the results or grade obtained:				
Other formal studies, workshops, etc...:				
Period of study from : mm/yy - mm/yy	Name and country of university/establishment	Name of studies	Qualifications obtained	Grade/ results Ranking (*)
____ / ____ / ____				
____ / ____ / ____				
____ / ____ / ____				
____ / ____ / ____				
Overview of further non-formal training courses (chronological):				
Period of study from : mm/yy - mm/yy	Name and country of university/establishment	Name of supervisor	State main subject	
____ / ____ / ____				
____ / ____ / ____				
____ / ____ / ____				
Have you ever interrupted your studies?			YES <input type="checkbox"/>	NO <input type="checkbox"/>
If yes, specify why and for how long?				



3. STATISTICAL and QUANTITATIVE METHODS KNOWLEDGE

NB: this section is essential for the evaluation of your application. Therefore, try to be as precise/exhaustive as possible

Which (under-)graduate lecturing in statistics and quantitative methods **did you receive:**
Please give title, number of hours and credits (ECTS) and a brief description of contents using the table below:

Title	Total number of lecturing hours	Credits	Mark	Content

4. PROFESSIONAL EXPERIENCE: a) academic b) non-academic (chronological, add lines if necessary)

In case of academic professional experience, please distinguish between research and teaching jobs

Period from : mm/yy - mm/yy	a) Name, town and country of university/ institute; b) employer	a) Name of subjects taught, description of research conducted, job title; b) Position (job title), description of tasks Sector (education, industry, NGO, etc)
____/____/____ ____/____/____		
____/____/____ ____/____/____		

5. EXTRA CURRICULAR RECORD

List extra curricular activities (school or community) in which you have been involved:

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6. LANGUAGE SKILLS

Mother tongue or main language: _____

indicate the degree of your proficiency:
5 = native speaker, 4 = excellent, 3 = good, 2 = fair, 1 = some

	English	Other languages			
Speaking					
Writing					
Reading					
Understanding					



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When your mother tongue is not English, you must provide a certificate of proficiency in English		
Which English certificate do you have?		
TOEFL <input type="checkbox"/>	IELTS <input type="checkbox"/>	Other (specify) <input type="checkbox"/>
Date of the test (mm/yy): ___/___	Date of the test (mm/yy): ___/___	Date of the test (mm/yy): ___/___
Score:	Score:	Score:
Practical experience in English:		
<input type="checkbox"/> Did you receive any part of your education with English being the <i>full-time</i> working language?		
<input type="checkbox"/> Did you benefit from some scientific lecturing in English at your home University ?		
<input type="checkbox"/> Did you use English as working language in any professional/general activity ?		
7. ADDITIONAL QUESTIONS		
1 How did you first learn about the E-urbs programme?:	Specify	
<input type="checkbox"/> Web page <input type="checkbox"/> Flyer <input type="checkbox"/> Poster <input type="checkbox"/> Former Eurex Student	<input type="checkbox"/> Recommendation of professor <input type="checkbox"/> Recommendation of colleague <input type="checkbox"/> Other, please specify	
2 Are you applying for any other programme(s) for the same academic year?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If so, for which programme(s)		
Did you already receive any confirmation on the outcome?		
If YES, specify the result:	Selected <input type="checkbox"/>	Rejected <input type="checkbox"/>
If NO Specify the date until a decision is to be made: Date: ___/___/___/		
8. ACADEMIC REFEREES		
Please indicate the names and contact details of two academic referees issuing your recommendation letters, at least one of which explicitly attesting your URBAN OR SOCIOLOGICAL BASIC KNOWLEDGE		
REFEREE 1:		
Name:		
Function:		
University/institution:		
Phone		
E-mail:		



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REFEREE 2:	
Name:	
Function:	
University/institution:	
Phone	
E-mail:	
<p>9. MOTIVATION: describe here a) your general motivation for attending the E-urbs masters; b) what you hope to get out of the E- Urbs programme; c) how it will affect your professional career in the future (use a separate sheet if necessary, but do not exceed one page of text)</p>	
10. STUDY FINANCING INFORMATION	
<p>1. How do you intend to fund your studies during academic year 2006/2007?</p>	
<p>Specify what individual funds/financial means you will dispose of to cover your academic and living costs during the whole academic year 2006-2007</p>	
<input type="checkbox"/> INDIVIDUAL FUNDS/PERSONAL SAVINGS €/year
<input type="checkbox"/> PARENTS/FAMILY RELATIVE/SPOUSE/SPONSORS €/year
<input type="checkbox"/> Government, company, other SCHOLARSHIPS/GRANTS €/year
<p>Total amount of resources, available for the whole academic year (out of travelling expenses)</p> €/year (total)
<p>Documents giving evidence of your financial situation have to be enclosed with your application to the program: copy of grant/scholarship certificate/Letter of confirmation from the person providing your financial support, etc...</p>	



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2. Scholarship(s)			
Are you applying for any scholarship in order to attend this programme?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
If yes, please give details:			
Name of scholarship agency (institution, etc.)		_____	
Contact person at the scholarship agency: (name, telephone, e-mail)		_____ _____	
Expected amount of scholarship:		_____ euros	
Period covered:		From ____/____/____/ to ____/____/____/	
Did you already receive any confirmation that you will be granted this scholarship?	YES <input type="checkbox"/>	Enclose copy of the grant certificate	
	NO <input type="checkbox"/>	Specify the date until a decision is to be made: Date: ____/____/____	



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3. E-URBS FELLOWSHIP

After an evaluation of the applicant's financial situation and on receipt of the requested documents giving evidence of her/his financial means the E-URBS program may provide some financial support.

Are you applying for an **E-URBS FELLOWSHIP**?

YES

NO

I declare on my word of honour that the information provided above is true and complete to the best of my knowledge and that I shall immediately inform the E-URBS Secretariat of any changes in my situation.

I hereby agree that any deliberate/wilful false statement made in this application shall result in the cancellation of my application and/or registration.

I certify that I am aware:

- (i) that "applicants are selected through an evaluation of their university curriculum and assessment by the E-URBS steering committee" and I hereby declare that I will accept their decision, whatever it is;
- (ii) of the admission requirements, the academic and living costs in the Europe and the formalities to be fulfilled for attending the programme;
- (iii) I have to provide the requested supporting documents listed below as well as any further documents on request and I accept that failure to do so may disqualify my application

The collected data will be kept strictly confidential and only used by authorised persons during the selection procedure and for all administrative matters after selection, as specified on the art.13 of the Italian "Codice in materia di protezione dei dati personali" (D. Lgs. 196/03).

Personal data will be only used by the Urbino University "Carlo Bo", as specified in the principles of the Italian Lgs.196/03 and by the partner Universities of the E-Urbs project in case it .

Date: _____

Signature: _____

- 1- by e-mail to APPLICATION@E-URBS.NET
- 2- by post with the requested supporting documents (see next page: "DOCUMENTS TO BE ENCLOSED WITH AN APPLICATION TO THE E-URBS PROGRAMME")



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DOCUMENTS TO BE ENCLOSED WITH AN APPLICATION TO THE E-URBS PROGRAMME

****TO BE PROVIDED IN ENGLISH LANGUAGE AND IN TWO COPIES****

Documents	Remarks
copy of the application form	
WITH RESPECT TO ACADEMIC REQUIREMENTS	
Notarized copy of the applicant's diplomas and transcripts of academic records	detailed list of results per academic year and per course "Notarized" means that the documents must be authenticated by an official authority of your home country/by the educational institution that issued them/by your current university
Document explaining the grading system of your country	(e.g. comparing the grades to numeric score)
Translation of the diplomas and academic records into English	No translation is needed for documents either in ANY of the members of the E-urbs project official language; any other language must be translated into English
Two recommendation letters in English by persons who are qualified to assess your academic skills,	At least one of which explicitly attesting your URBAN AND SOCIOLOGICAL BASIC KNOWLEDGE
Certificate attesting the applicant's proficiency in English	ETS (TOEFL) scores to be sent to our E-urbs secretariat (see address below) Others certificates to be attached to the application file
<p>NB: Applicants should have finished their university study by the beginning of their participation in the E-URBS programme. Applications from students finishing their university studies in October 2006 will be accepted only if the nr. of applicants is not exceeding 30. If the applicant is preparing for an examination at the time of her/his application, she/he is requested to hand in a certificate attesting the results - as soon as available</p>	
WITH RESPECT TO FINANCIAL MEANS	
Copy of any grant/scholarship certificate Letter of confirmation from the person providing the applicant's financial support Any other documents giving evidence of financial means	When applicable
WITH RESPECT TO IDENTITY PAPERS	
Readable copy of the passport (Non-EU) or identity card (EU)	Copy of identification page and <u>all</u> stamped pages of passport
TWO passport photographs per copy	(=4 in total) No scanned pictures/no glue, no staple

POSTAL ADDRESS

must be sent together – unfolded – in a strong A4/letter envelope to:

**Prof. Yuri Kazepov
Institute of Sociology
I – 61029 – URBINO (PU)
ITALY**